

CAREER MANGEMENT AND SOFT SKILLS

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Abstract

Skills are the foundation for an effective job search and career management. Skills are visible characteristic of a personality then the technical qualifications that a person holds. Today employers don't just want to know the job titles, or qualifications one has but they want to know what one can do and that is nothing but the skills one has. Before you can explain them clearly and effectively to a potential employer, it's important that you understand your own skills and how they can be applied to a variety of different jobs and work tasks. Presently due to globalization there are no more barriers to outsource talent and skills of people. Multicultural organizations where several people are working one needs to have excellence in boardroom technicalities and market present ability. Cultural differences exist in lifestyle, soft skills, manners, principles, eating habits, etc. The ability to deal with differences, multiculturalism and diversity is needed more than ever.

Keywords : career management, Customer Relationship Management, Human Resource Management, etc.